

# LABORATORY SAFETY INSPECTION REPORT

Inspected by:	Laboratory Inspected:	Date:
Personnel present during inspection:		
<b>1. Fume Hoods</b> Rating: _____ Comments:	<input type="checkbox"/> Operating properly <input type="checkbox"/> Air flow unimpeded <input type="checkbox"/> All reactions/flasks clearly labeled.	<input type="checkbox"/> No waste storage <input type="checkbox"/> No incompatibles
<b>2. Chemical Storage</b> Rating: _____ Comments:	<input type="checkbox"/> All bottles clearly labeled with dates <input type="checkbox"/> Solvents stored in safety cabinets	<input type="checkbox"/> Incompatibles stored separately <input type="checkbox"/> No exposed electrical contacts
<b>3. Apparatus</b> Rating: _____ Comments:	<input type="checkbox"/> All electrical cords in good shape <input type="checkbox"/> Pumps have belt guards	<input type="checkbox"/> No trip/snag danger from cords <input type="checkbox"/> Hot surfaces clearly marked
<b>4. Emergency Exits</b> Comments:	<input type="checkbox"/> Crash panels, doors and operable windows are accessible and unobstructed.	
<b>5. Emergency Equipment</b> Rating: _____ Comments:	<input type="checkbox"/> All fire extinguishers present and fully charged. <input type="checkbox"/> Eye wash, safety shower, fire blankets in satisfactory condition <input type="checkbox"/> 911 sign by each telephone <input type="checkbox"/> Emergency numbers on door	
<b>6. Protective Clothing</b> Rating: _____ Comments:	<input type="checkbox"/> All personnel wearing eye protection <input type="checkbox"/> Clothing or equipment is appropriate for experiments in progress	<input type="checkbox"/> Eyewear for visitors available
<b>7. Chemical Waste</b> Rating: _____ Comments:	<input type="checkbox"/> Hazardous Waste Certificates on display <input type="checkbox"/> Wastes properly segregated <input type="checkbox"/> Waste containers are appropriate and are clearly labeled (date, contents etc.) <input type="checkbox"/> Waste is being disposed of when containers are full (no > 1 full container) <input type="checkbox"/> Incompatibles wastes and/or chemicals are not stored near each other	
<b>8. Cylinder Storage</b> Rating: _____ Comments:	<input type="checkbox"/> All cylinders adequately secured <input type="checkbox"/> No empty cylinders in laboratory	<input type="checkbox"/> Regulators etc. appropriate <input type="checkbox"/> Cylinders clearly labeled
<b>9. Housekeeping</b> Rating: _____ Comments:	<input type="checkbox"/> Lab is generally neat and well-kept <input type="checkbox"/> All benches and floors kept clear of clutter and debris	<input type="checkbox"/> No food or beverages in lab
<b>10. Other (Specify):</b>  <div style="border: 1px solid black; height: 40px; width: 100%;"></div>		

**RATINGS:** 0 = Immediate health or safety hazard, 1 = Serious safety violations or deficiencies, 2 = major deficiencies, 3 = minor deficiencies, 4 = satisfactory